REGULAR MEETING MINUTES

ASPETUCK HEALTH DISTRICT BOARD OF DIRECTORS

September 14, 2026

Subject to change until approved by the Board of Directors

The following voting Board Members were present in person during the Regular Board of Directors Meeting: Chairman, Paul Shaum, Ed Mally, Scott Bennewitz, Catherine Revzon, also present in person was Luci Bango, Director of Health, and Pamela Scott, Director of Finance and Human Resources. Director Doreen Collins was present via Zoom.

Chairman Paul Shaum called the Regular Board Meeting to order at 7:11 pm.

Review and approval of June Minutes:

The minutes from June 8, 2026, Board of Directors meeting were reviewed.

An issue concerning the wording and procedure related to executive session was discussed. The Board agreed to verify the appropriate procedure for entering and exiting executive session.

Director Bennewitz made a motion to approve the minutes. Director Mally seconded the motion.

Motion approved unanimously

Review of the June, July, and August Director of Health Reports:

Director Bango presented the Director of Health reports for June, July, and August.

The Board discussed the value of providing additional context and trend information with future reports. Director Bennewitz requested that significant increases or decreases in activity, operational concerns, staffing impacts, and other material issues be highlighted for the Board.

Chairman Shaum agreed that the Director of Health monthly tracking would continue, with a quarterly summary of significant trends and material issues provided to the Board.

Director Mally questioned the tick testing and the different diseases associated with various tick species. Ms. Bango explained that submitted ticks are identified and that the

District is notified when a submitted tick tests positive, noting that one type of tick may test positive for several diseases.

Director Revzon asked if the District is preparing for the upcoming influenza vaccination season.

Director of Health Bango stated that the District has begun advertising clinics and has contacted the senior centers in the towns served by the District. Several clinics have been scheduled, and social media outreach is being prepared.

The District obtains vaccines through VaxCare and is also beginning arrangements for vaccinations for homebound residents through local social services.

The Board was reminded that pediatric influenza vaccinations are also available through the District, with pediatric vaccine supplied through the State at no charge.

By-Law Updates

The Board conducted a first review of the proposed revised by-laws.

Ms. Bango explained that the by-laws had been reviewed and updated with assistance from outside legal counsel and were modeled in part on by-laws used by other health districts. The Board's by-law subcommittee has reviewed the revisions.

Discussion focused on organization and consistency of the by-laws, including consistency of Board member terms; indemnification provisions; organization and formatting; footnote references; formatting and underlining issues; article and section numbering; eligibility for service; and adding gender identity to the eligibility language.

The Board agreed that the September 10, 2026, version circulated to the Board was the appropriate version to use as the basis for the final revisions, subject to the identified formatting and substantive changes.

The Board agreed that the by-laws would receive another review before final approval. A clean version without the draft watermark, along with a red line version showing changes, will be circulated to the Board.

Other

- **Special Meeting**

  The next regularly scheduled Board meeting is in November, the Board discussed holding a special meeting in October to complete consideration of the revised by-laws and address the election of Board officers.

  The Board agreed to hold a special meeting on Monday, October 5, 2026, at 7:00 pm by Zoom.

  The October meeting will be limited in scope and will focus primarily on:
  1. Final approval of the revised by-laws; and
  2. Election of Board officers.

  Other matters will be deferred to the November regular meeting unless circumstances require otherwise.

- **Tabled Items**

  The Board reviewed previously tabled matters that will need to be revisited.

  Medicaid/Vaccine Financial Analysis

  The Board discussed returning to the previously tabled analysis concerning the financial impact of providing vaccines to Medicaid patients, including whether the District is experiencing a financial loss or whether the Board is willing to absorb the associated costs.

  Office Closing Time Proposal

  The Board noted that the proposal concerning office closing times had previously been tabled pending collection and review of additional operational data. The matter remains outstanding.

  Westport Building Rent Discussion

  The Board building committee members and Ms. Bango advised that they were representatives of the District that met with representatives of the Town of Westport regarding the possibility of the Town charging the District rent for the building it occupies.

The meeting was preliminary, and Westport did not present a specific rental amount or formal proposal. Westport representatives indicated that they would return with additional information.

The Board discussed the potential effect of rent on the District's future budget and town assessments. The Board will revisit the issue when additional information and specific numbers are available.

Per Capita Assessments and Funding

The Board discussed the District's current per capita assessments and the need to prepare for further discussions with the member towns.

The Board discussed the goal of moving toward more equitable per capita funding among the three member towns and the possibility of phasing out the existing differential affecting Easton.

The Board also discussed the statutory requirements concerning the District's budget and town appropriations. Ms. Bango will continue working with legal counsel, and the State Department of Public Health is also reviewing the applicable statutory provisions.

The potential impact of any future building rent charged by Westport on the towns' respective allocations was also discussed.

No final action was taken on the per capita assessment issue.

Executive Session

Director Bennewitz made a motion to enter Executive Session at 7:47 p.m. to discuss personnel matters. Director Mally seconded the motion. The meeting moved into executive session after confirming Zoom recordings were turned off.

Motion approved unanimously

Director Bennewitz made a motion to exit Executive Session at 8:02 p.m. Director Revzon seconded the motion.

Motion approved unanimously

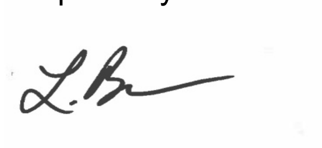
Regular Board Meeting Resumes at 8:02 pm:

Adjournment:

There being no further discussion, A motion was made by Chairman Shaum to adjourn the meeting at 8:03 pm. Director Bennewitz seconded the motion.

Motion approved unanimously

Respectfully submitted,



Lucienne Bango, MPH, REHS/RS
Director of Health, Aspetuck Health District Secretary/Treasurer/(Ex-Officio)