



**REGULAR MEETING MINUTES  
ASPETUCK HEALTH DISTRICT BOARD OF DIRECTORS  
April 13, 2026**

***Subject to change until approved by the Board of Directors***

The following voting Board Members were present at the in-person Public Budget Hearing: Chairman, Paul Shaum, via Zoom, Vice Chairwoman Catherine Revzon, Scott Bennowitz, Alison Walker. Also present: Luci Bango, Director of Health, Pamela Scott, Director of Finance and Human Resources, and Richard Janey, Registered Sanitarian/Acting Director, via Zoom. There were no members of the public present for comment.

The Public Budget Hearing was called to order by Chairman, Paul Shaum at 7:05 pm. Chairman Shaum asked if there was anyone from the public present in person or via Zoom for public comment. Ms. Bango stated that there was no one present and there were no public comments. Ms. Bango noted that the Notice of the Public Budget Hearing was posted with the Town Clerks of Easton, Weston and Westport, the Health District's website, and the local newspapers. She also noted that the Health District's budget has gone through each member town's budget hearing process, which she has attended to present the budget, and answered any questions. All towns have been receptive to budget.

Chairman Shaum asked if there were any questions relating to the budget. Hearing none, he declared the Budget Public Hearing closed at 7:09 pm. Scott Bennowitz seconded the motion.

**Motion approved unanimously**

Chairman Shaum moved to adopt the Aspetuck Health District's 2026-2027 budget as submitted. Scott Bennowitz seconded the motion.

**Motion approved unanimously**



## **Regular Board of Directors Meeting**

The following voting Board Members were present at the in-person Regular Board of Directors meeting: Chairman, Paul Shaum, via Zoom, Vice Chairwoman Catherine Revzon, Scott Bennewitz, Alison Walker.

Also present: Luci Bango, Director of Health, Pamela Scott, Director of Finance and Human Resources, and Richard Janey, Registered Sanitarian/Acting Director, via Zoom.

Chairman Paul Shaum called the Regular Board Meeting to order at 7:09pm.

### **Review and approval of March 2026 minutes:**

The minutes from March 9, 2026, Board of Directors meeting were reviewed.

Director Walker made a motion to approve the minutes. Director Bennewitz seconded the motion.

The minutes from March 23, 2026, Board of Directors special meeting were reviewed.

Director Bennewitz made a motion to approve the minutes. Director Walker seconded the motion.

### **Motion approved unanimously**

Members discussed the RTM's formal review of the budget scheduled for April 21<sup>st</sup> at 5:30 via Zoom and agreed that a Westport Board of Director would attend or sit in on that meeting. Attendees noted the finance committee had reviewed the budget and did not anticipate major issues but recognized the RTM review is required before formally moving forward.

### **Review of the March Director of Health Report:**

Scott Bennewitz suggested presenting the activity reports with year-to-date figures rather than full year totals. There was discussion on data accuracy and reporting caused by the use of different software and programs used to extract data. Ms. Bango stated that going forward the activity reports will be corrected to show year-to-date information and not monthly information or yearly totals to clearly represent trends in activity. Ms. Bango reported that about 41% of vaccine recipients were from outside the district. She stated that she attended a meeting with Norwalk Health Department to discuss travel vaccines and billing. Norwalk is currently in the process of hiring a consulting firm to conduct an analysis of their vaccine clinic. Ms. Bango suggested

implementing a charge for out-of-town residents utilizing the travel vaccine clinic. The vaccine data provided in the previous meeting has been corrected and it is still being worked on.

Ms. Bango shared information on March meetings and events attended by staff. She discussed the upcoming full-scale point of dispensing exercise being held at Bedford Middle School on April 17<sup>th</sup>. This is a requirement through the CDC, and a deliverable of the Emergency Preparedness grant AHD receives. The event is not open to the public and it is a training for various region 1 health departments.

Ms. Bango discussed national public health week which took place from April 6<sup>th</sup> through April 12<sup>th</sup>. AHD's intern and region 1 developed a video highlighting local health directors and the importance of public health. The video was shared on social media. The nurses also participated in a free Narcan training for Save a Life Day at the Westport library on April 8<sup>th</sup>.

The district conducted 2 full days of file purging to condense files and there was discussion regarding scanning files and costs associated with this process. Records scanning was described as incremental because a full in-house conversion would take about 2.5–3 years. AHD previously met with 2 scanning companies and the quotes were more than \$200,000 to scan all files.

There was discussion over the recent meetings Ms. Bango attended with Westport and Weston for the upcoming summer swimming season and testing and closure protocols for swimming areas. Ms. Bango stated several protocols were discussed and she drafted a press release, however she is awaiting final decision from the towns. Allison Taylor-Walker discussed the issues surrounding testing limitations and lag time affecting beach closures in the previous year. Ms. Bango discussed the option of the Stamford lab as resource to limit closures and receive test results in a timelier manner. There was also discussion about changing the policy to issue an advisory rather than a closure and the Ms. Taylor-Walker discussed concerns that a closure may be more appropriate. Ms. Bango stated that the Westport pond, utilized for camp swimmers, would continue to be closed after exceedance of bacterial levels due to the nature of the body of water as it is not tidal.

The profit and loss and balance sheets were discussed, and Ms. Bango stated there are outstanding issues with Quick Book migrations and that AHD is still in the process of reconciling past months. There has been difficulty connecting with the consultant to complete the migration project and Ms. Scott stated that it will be completed soon. There

was also discussion regarding the audit and the requests for several extensions by the auditor. The deadline for the submission of the audit is June 1<sup>st</sup>.

Ms. Scott presented the per capita assessment rates that were just emailed by DPH for review. It was noted that AHD has the highest rate of all the districts.

**Adjournment:**

There being no further discussion, A motion was made by Scott Bennewitz to adjourn the meeting at 8:03 pm, seconded by Catherine Revzon.

**Motion approved unanimously**

Respectfully submitted,



Lucienne Bango, MPH, REHS/RS  
Director of Health, Aspetuck Health District Secretary/Treasurer/(Ex-Officio)