

FEE: \$

Fee is Non-Refundable

## **Application To Operate a Food Facility**

Business Name:		Phone: ( )	
Business e-mail Address:		Business Fax: ( )	
Business Address:		Town:	
Mailing Address:		Town:	Z <sub>IP</sub> :
Dates Operating (Seasonal): From	to		

Name of Person(s) in Charge (PIC): "Person in charge" means the individual(s) present at a food establishment who is responsible for the operation at the time of inspection. In class 2, 3 and 4 food service establishments, the person in charge shall be a Certified Food Protection Manager (CFPM) who has shown proficiency of required information through passing a test that is part of an accredited program, unless exempt by state statute. Please list all PICs and include their valid CFPM certificates.

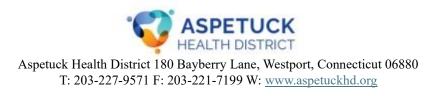
Name of PIC	CFPM Certificate Exp. Date	Name of PIC	CFPM Certificate Exp. Date

Primary Service: (Check one:)	Addi	Additional Services: (Check all that apply)		
□ Food Establishment □ Other		Take Out 🛛 I	Delivery	
□ Food Establishment/Catering		Catering	□ Permitted	outdoor patio dining 🗆
□ Food Store	Seas	-		
<u>Type of Ownership</u> : (Mark one)	Individual	Partnership	Corporation	□ Other
If Individual Ownership:				
<u>Name</u> :	Pl	none: (	)	Home Address:
Town	1:	Z <sub>IP</sub> :	_	
If Partnership, List all Partners: (use separate paper, if necessary)				
<u>Name:</u>	F	hone: ( )		Home
Address:			Z <sub>IP</sub> :	Name:
	Phone: (	)		Home Address:
	Town:	Z <sub>IP</sub> :		
If Corporation, list Corporation Name and all Officers: (use separate paper, if necessary)				
Corporation Name:		Phone: (	)	Address:
	Town:	Z <sub>IP</sub> :		

I attest that the information supplied here is accurate and correct. I understand that this permit may not be issued or, after issuance, may be suspended, revoked, or not renewed for noncompliance with the Health District Sanitary Code and/or the FDA Food Code. *The individual signing the Application is the "holder" of the Permit. Their name will appear on the Permit which is NOT TRANSFERABLE to another individual or location. Please type or print your name legibly next to your signature.* 

Signature and Title	TYPE or Print Name	Date
	For Office Use Only	
Date Application Approved:	Date Permit Issued:	Date Mailed/Delivered
By:	By:	By:

"C:\Documents\Environmental Forms(1) \2024 Food Forms\Application to Operate a Food Facility 2024.doc" Rev. 3/25/2025



## **CATEGORIZATION OF FOOD ESTABLISHMENTS AND FEE SCHEDULE**

CATEGORIZATION	DESCRIPTION	ANNUAL FEE
Class 1	A retail food establishment that does not serve a population that is highly susceptible to food-borne illnesses and only offers (A) commercially packaged food in its original commercial package that is time or temperature controlled for safety, or (B) commercially prepackaged, precooked food that is time or temperature controlled for safety and heated, hot held and served in its original commercial package not later than four hours after heating, or (C) food prepared in the establishment that is not time or temperature controlled for safety. Also includes establishments that serve or sell only prepackaged, non-time/temperature control for safety (TCS) foods.	\$255.00
Class 2	A retail food establishment that does not serve a population that is highly susceptible to food-borne illnesses and offers a limited menu of food that is prepared or cooked and served immediately, or that prepares or cooks food that is time or temperature controlled for safety and may require hot or cold holding, but that does not involve cooling.	\$395.00
Class 3	A retail food establishment that (A) does not serve a population that is highly susceptible to food-borne illnesses, and (B) offers food that is time or temperature controlled for safety and requires complex preparation, including, but not limited to, handling of raw ingredients, cooking, cooling, and reheating for hot holding.	\$560.00
Class 4	A retail food establishment that serves a population that is highly susceptible to food-borne illnesses, including, but not limited to, preschool students, hospital patients and nursing home patients or residents, or that conducts specialized food processes, including, but not limited to, smoking, curing or reduced oxygen packaging for the purposes of extending the shelf life of the food.	\$560.00
Multi-vendor Kitchen Use		\$285.00
Pop-Up Café		\$95.00
Food Establishment Patio Review		\$120.00
New Food Establishment	6 months or less left in licensure period	\$375.00
Supermarkets		\$800.00
Seasonal	6 months or less	\$305.00
Mobile Itinerant Vendor		\$375.00
Mobile Ice Cream Vendor	pre-packaged	\$105.00
<b>Re-Inspection</b>	after 1 re-inspection per year	\$210.00 Per
Revised 3/25/2025		inspection

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