



**SPECIAL MEETING MINUTES
ASPETUCK BOARD OF DIRECTORS**

October 16, 2023

Subject to change until approved by the Board of Directors.

The Special Meeting was called to order by Chairman Shaum at 7:05 pm.

The following voting Board Members were present in the room: Chairman Paul Shaum, Director Vice Chairwoman Catherine Revzon, Director Fonteyne, Director Nussbaum, and Director Edward P. Mally.

Present via Zoom was Director Collins.

Also, present in the room was Mark A.R. Cooper, Director of Health.

Approval of Minutes

Chairman Shaum asked if there were any comments on the September 11, 2023, Regular Meeting minutes.

Director Fonteyne noted that on page 6, second paragraph, under executive session it should be noted that Directors Nussbaum, and Director Collins also voted yes.

Being no other comments, on a motion made by Director Mally and seconded by Director Fonteyne, the Board voted to approve the Regular Meeting minutes for September 11, 2023. Chairman Shaum voted yes, Vice Chairwoman Revzon voted yes, Director Fonteyne voted yes, Director Mally voted yes, Director Nussbaum, and Director Collins.

Motion was approved 6 to 0.

Communications

There were none.

Sanitary Code Update

Mr. Cooper noted that staff have been working on the revisions for a while recognizing the need to change the documents' name since Easton joined the Health District. Additionally, the State adopted the model FDA Food Code which renders the Health District's local code obsolete and in need of updating. The third significant reason to update the local code was the inclusion of local lead regulations which will become increasingly important as the threshold blood lead level that triggers an environmental investigation is lowered over the next couple of years.

Director Mally noted that on page 9, Section 2.10 (a) Cleaning and Sanitizing, there is a misspelling. The sentence says: “All cleaning and sanitizing procedures and processes must meet or exceed FDA Food Cod requirements”. It should say FDA Food code requirements.

Mr. Cooper agreed and will fix it.

Chairman Shaum asked whether the Board could take action before the spelling correction was made. Mr. Cooper noted that the Board could approve the Sanitary Code with the understanding the word cod would be corrected to code and suggested the motion include an effective date. Chairman Shaum asked if there were any more questions or comments regarding the adoption of the revised local Sanitary Code from Board members.

Hearing none, on a motion made by Director Mally and seconded by Director Nussbaum, the Board voted to approve Aspetuck Health District Sanitary Code with the noted spelling correction, to become effective tomorrow, September 12, 2023. Chairman Shaum voted yes, Vice Chairwoman Revzon voted yes, Director Fonteyne voted yes, Director Mally voted yes, Director Nussbaum voted yes, and Director Collins voted yes.

Motion was approved 6 to 0.

Executive Sesson

On a motion made by Chairman Shaum and seconded by Director Mally, the Board voted to go into Executive Sesson to discuss the Director of Health’s work contract. Chairman Shaum voted yes, Vice Chairwoman Revzon voted yes, Director Fonteyne voted yes, Director Mally voted yes, Director Nussbaum voted yes, and Director Collins voted yes.

Motion was approved 6 to 0.

Chairman Shaum declared the executive session over at 7:35pm.

On a motion made by Chairman Shaum and seconded by Director Mally, the Board voted to extend Mr. Cooper’s contract to continue as the Health District’s Director of Health for another three years with a salary of one hundred forty-five thousand per year. Chairman Shaum voted yes, Vice Chairwoman Revzon voted yes, Director Fonteyne voted yes, Director Mally voted yes, Director Nussbaum voted yes, and Director Collins voted yes.

Motion was approved 6 to 0.

On a motion made by Director Fonteyne and seconded by Director Nussbaum, the Board voted to engage Ira W. Bloom of the firm Berchem Moses to review the current Director of Health’s contract and the one for Mr. Cooper’s replacement when identified. Chairman Shaum voted yes, Vice Chairwoman Revzon voted yes, Director Fonteyne voted yes, Director Mally voted yes, Director Nussbaum voted yes, and Director Collins voted yes.

Motion was approved 6 to 0.

Adjournment

On a motion made by Director Nussbaum, and seconded by Vice Chairwoman Revzon, the Board voted to adjourn at 7:50 pm. Chairman Shaum voted yes, Vice Chairwoman Revzon voted yes, Director Fonteyne voted yes, Director Mally voted yes, Director Nussbaum voted yes, and Director Collins voted yes.

Motion was approved 6 to 0.

Respectfully submitted.

A handwritten signature in blue ink that reads "Mark A.R. Cooper". The signature is written in a cursive style with a large, prominent "C" at the end.

Mark A.R. Cooper Director of Health
Aspetuck Health District